SAATVIK
FOR A BETTER FUTURE

SAATVIK GREEN ENERGY LIMITED

(formerly known as Saatvik Green Energy Private Limited)

CIN: L40106HR2015PLC075578

Registered Office: Village Dubli, V.P.O. Bihta, Tehsil Ambala, Haryana- 133101, India

Corporate Office: Tower A, IFFCO Complex, Plot No. 3, Institutional Area, Sector 32, Gurugram, Haryana-122001, India

Tel.:0124-3626755 | W.: www.saatvikgroup.com | E.: investors@saatvikgroup.com

Notice of the 11th Annual General Meeting

NOTICE is hereby given that the 11th (Eleventh) Annual General Meeting ("AGM") of the members of Saatvik Green Energy Limited will be held on ***Thursday, September 24, 2026 at 11:30 A.M. (IST)*** through Video Conferencing/Other Audio - Visual Means ("VC/OAVM") for the purpose of which, the Registered Office of the Company, situated at: Village Dubli, V.P.O. Bihta, Tehsil Ambala, Haryana- 133101, India shall be deemed as the venue for the AGM and the proceedings of the AGM shall be deemed to be made thereat, to transact the following businesses:

ORDINARY BUSINESS(ES):

1. **To receive, consider and adopt:**

    a. the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2026, together with the Reports of the Board of Directors and the Auditors thereon; and

    b. the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2026, together with the Report of the Auditors thereon.

2. **To appoint a director in place of Mr. Neelesh Garg (DIN: 07282824), Chairman and Managing Director, who retires by rotation and being eligible has offered himself re-appointment.**

SPECIAL BUSINESS:

Item 3: Ratification of remuneration of the Cost Auditor for the Financial Year 2026-27.

To consider and, if thought fit, with or without modification(s), to pass the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force), the remuneration of M/s. K K Sinha & Associates, Cost & Management Accountants, Cost Auditor of the Company for the financial year 2026-27 as appointed by the Board of Directors at a remuneration of ₹ 60,000 (Rupees sixty thousand only) along with applicable taxes and reimbursement of out-of-pocket expenses incurred in connection with the cost audit, to be paid to M/s. K K Sinha & Associates, Cost & Management Accountants, be and is hereby confirmed and ratified.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

By Order of the Board of Directors
For **Saatvik Green Energy Limited**
(formerly known as Saatvik Green Energy Private Limited)

Sd/-
Jyoti Verma
Company Secretary & Compliance Officer
Membership No. F7210

Registered Office:
Village Dubli, V.P.O. Bihta, Tehsil Ambala, Haryana- 133101, India
CIN: L40106HR2015PLC075578
Email ID.: investors@saatvikgroup.com
Website: https://saatvikgroup.com/

Date: August 14, 2026
Place: Gurugram

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 3 – Ratification of remuneration of the Cost Auditor for financial year FY 2026-27.

Pursuant to the provisions of Section 148 of the Companies Act, 2013 read with the Companies (Cost Records and Audit) Rules, 2014, as amended from time to time, the Company is required to undertake the audit of its cost records for products covered under the Companies (Cost Records and Audit) Rules, 2014 conducted by a Cost Accountant in practice.

In compliance with the above and based on the recommendation of the Audit Committee, the Board of Directors of the Company at its meeting held on August 14, 2026, has considered and approved the appointment of K K Sinha & Associates, Cost & Management Accountants with Firm Regn. No 100279 as the Cost Auditors of the Company for the financial year 2026-27 to conduct the audit of the cost records of the Company at a total remuneration of ₹ 60,000/- (Rupees sixty thousand only) in addition to applicable taxes and reimbursement of out-of-pocket expenses incurred in connection with the cost audit.

In accordance with the provisions of Section 148(3) of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors has to be ratified by the members of the Company.

None of the Directors/Key Managerial Personnel of the Company and/or their relatives are, in any way, concerned or interested, financially or otherwise in the resolution as set out at Item No. 3 of the Notice.

The Board of Directors, therefore, recommends the resolution set out at Item No. 3 to be passed as Ordinary Resolution by the members for ratification of the remuneration payable to the Cost Auditors for the financial year 2026-27.

Additional information pursuant to Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standards-2 issued by Institute of Company Secretaries of India ("ICSI") for seeking reappointment of Director as mentioned in the Item No. 2 of the Notice.

Name of Director	Mr. Neelesh Garg
DIN	07282824
Date of Birth/Age	July 01, 1992/33 years
Brief resume of the Director & qualifications	Mr. Neelesh Garg holds a graduate degree in computer science from IIT-Delhi and Masters in Management from London School of Economics. He has been actively involved in defining strategy as well as establishing technical parameters and operating procedures for the organisation. Mr Garg's involvement in defining strategy demonstrates his strategic mindset and ability to synthesise technical and business insights to chart a course for the organisation's success. By leveraging his technical expertise to inform strategic decision-making, he ensures that the organisation remains at the forefront of technological innovation while aligning its goals with market demands and competitive dynamics. Additionally, his role in establishing technical parameters and operating procedures demonstrates his attention to detail and commitment to operational efficiency. By setting clear guidelines and standards, Mr. Garg enables the organisation to maintain consistency, quality, and compliance across its technical operations, ultimately enhancing productivity and performance.
Experience and nature of his Expertise in Specific functional areas.	He has over 10 years of experience in the renewable energy sector, with extensive expertise in business strategy, finance leadership, industry knowledge, corporate governance, marketing, and risk management. He has played a key role in formulating strategic initiatives, establishing technical parameters, and developing operational procedures for renewable energy projects. His deep understanding of the industry, combined with strong financial and governance acumen, has enabled him to drive sustainable growth, operational excellence, and effective risk oversight across the renewable energy value chain.
Date of First Appointment on the Board	November 02, 2015
Shareholding in the Company (including shareholding as a beneficial owner)	4,02,69,270 Equity Shares
Terms and conditions of appointment or re-appointment along with details of remuneration sought to be paid and the remuneration last drawn by such person, if applicable,	Mr. Neelesh Garg, is a Chairman and Managing Director of the Company, liable to retire by rotation and there is no change to the existing terms and conditions of his appointment. Remuneration Last Drawn: As mentioned in the Report on Corporate Governance for the Financial Year 2025-26

Relationship with other Directors, and other Key Managerial Personnel of the Company	Mr. Manik Garg (Managing Director)- Brother Ms. Manavika Garg (Director)-Spouse
No. of Board meetings attended during the Financial Year 2025-26	10/10
Directorships held in other companies	1. Arbit Technologies Private Limited 2. Saatvik PV Private Limited 3. Saatvik Social Foundation 4. Saatvik Agro Processors Private Limited 5. Saatvik Cleantech EPC Private Limited 6. UV Solar Energy Project One Private Limited 7. Ultravibrant Solar Energy Project Two Private Limited 8. Saatvik Solar Industries Private Limited 9. Saatvik Energy Infra Private Limited 10. Saatvik Vision Venture Private Limited 11. Saatvik Green Energy USA Inc. 12. SP Holdco Limited 13. S Pure Products FZE 14. Intelligent Hydel Solutions Private Limited 15. Saatvik Power Storage Solutions Limited 16. Melcon Transformers and Electricals Private Limited
Resignations from the listed entities in the past 3 years	None
Chairpersonship/membership held in other companies	None
Member/Chairperson of Committees of the Company	Stakeholders' Relationship Committee– Member; Corporate Social Responsibility Committee – Member Risk Management Committee- Chairman

NOTES:

1. The Explanatory Statement pursuant the provisions of Section 102 of the Companies Act, 2013, along with the details in terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, ("SEBI Listing Regulations") and Secretarial Standard on General Meetings setting out all material facts pertaining to the above-mentioned resolutions is annexed to this Annual General Meeting Notice for your consideration.

2. The Ministry of Corporate Affairs ("MCA") vide its initial General Circular Nos. 14/2020 dated April 08, 2020 and 17/2020 dated April 13, 2020, and General Circular No. 03/2025 dated September 22, 2025, being the latest and such other relevant circulars issued from time to time in between (collectively referred to as "MCA Circulars") has permitted companies to conduct Annual General Meeting ("AGM") through Video Conferencing ("VC") or Other Audio-Visual Means ("OAVM") without the physical presence of members at a common venue, subject to compliance with the framework prescribed under the MCA and SEBI Listing Regulations.

3. Pursuant to the provisions of the act, a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a member of the Company. Since this AGM is being held pursuant to the said circulars through VC/OAVM, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for this AGM, and hence the Proxy Form, Attendance Slip and Route Map of this AGM are not annexed to this Notice.

4. In compliance with the said Circulars and pursuant to Sections 101 and 136 of the Act read with the rules framed thereunder, the Notice calling the AGM dated August 14, 2026 ('Notice') along with the Annual Report for financial year ended March 31, 2026 ('Annual Report 2025-26) is being sent by electronic mode to those Members whose Email addresses are registered with the DPs or the Company/the Registrar and Transfer Agent. Additionally, in accordance with Regulation 36(1)(b) of the SEBI Listing Regulations, a letter is being sent those shareholders whose Email addresses are not registered with DPs providing the weblink of Company's website from where the Annual Report 2025-26 can be accessed.

5. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at https://saatvikgroup.com/. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the EGM/AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.

6. Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, the Secretarial Standard on General Meetings (SS-2) issued by the ICSI and Regulation 44 of SEBI Listing Regulations, and the said Circulars, the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with NSDL for facilitating voting through electronic means, as the authorised agency. The facility of casting votes by a member using the remote e-Voting system as well as voting at the AGM will be provided by NSDL.

7. The Members can join the AGM in the VC/OAVM mode 15 minutes before the scheduled time of the commencement of the Meeting by following the procedure mentioned in this Notice. The facility of participation at the AGM through VC/OAVM will be made available to at least 1000 members on first-come, first-served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors, etc. who are allowed to attend the AGM without restriction on account of first-come, first-served basis.

8. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.

9. In case of Joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.

10. The Register of directors and key managerial personnel and their shareholding, maintained under under Section 170 of the Act and the Register of Contracts or Arrangements in which the Directors are interested, maintained under Section 189 of the Act, will be available electronically for inspection by the members during the AGM. All documents referred to in this Notice will also be available for electronic inspection without any fee by the members from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an email to investors@saatvikgroup.com

11. KFin Technologies Limited ("KFin" or "RTA") is the Registrar and Share Transfer Agent of the Company, responsible for providing investor-related services, including maintaining records of shareholders and processing share transfer and related requests.

12. Members holding shares in the dematerialized form are requested to intimate all changes pertaining to their bank details such as bank account number, name of the bank and branch details, MICR code and IFSC code, mandates, nominations, change of address, change of name, e-mail address, contact numbers, etc., directly to their Depository Participants ("DPs"). The changes will then be automatically reflected in the Company's records which will help the Company and the Company's RTA for investor services.

13. The Ministry of Corporate Affairs has taken a 'Green Initiative in the Corporate Governance' by allowing paperless compliances by the companies and has issued circulars stating that service of notice/documents including Annual Report can be sent by email to its members. To support this green initiative of the Government in full measure, members who have not registered their Email addresses, so far, are requested to register their Email addresses, in respect of dematerialised holdings with their respective Depository Participants.

14. Voting rights will be reckoned on the paid-up value of the shares registered in the name of the Members as on cut-off date i.e. Thursday, September 17, 2026. Only those members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes by remote e-Voting or voting at the AGM. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently. A person who has acquired the shares and has become a member of the Company after the dispatch of the Notice of the AGM and prior to the cut-off date shall be entitled to exercise his/her vote electronically i.e. remote e-voting or e-voting system on the date of the AGM.

15. Speaker Registration for the AGM:

    - Members who wish to express their views/ask questions during the AGM, may register themselves as a speaker by sending their request during the Speaker Registration Window starting from Thursday, September 17, 2026 till Monday, September 21, 2026 (both days inclusive) mentioning their name, demat account number, email ID, mobile number at investors@saatvikgroup.com

- Members will get confirmation on a first-come, first-served basis depending upon the provision made and depending on the availability of time for the AGM.
- The Company reserves the right to restrict the number of speakers in the meeting depending on availability of time. Members may send their questions in advance mentioning name, Demat account number/folio number, email id and mobile number to investors@saatvikgroup.com . The same will be replied by the Company suitably.
- Members will receive 'speaking serial number' once they mark attendance for the meeting.
- Other Members may ask questions to the panelists, via active chat-board during the meeting.
- Please keep your speaking serial number in mind and begin your interaction with the panelists by turning on both your camera and microphone. Participants are required to keep their cameras enabled and use a stable, high-speed internet connection to ensure smooth and uninterrupted participation in the meeting.

16. The Board of Directors have appointed Mr. Sunny Gogiya, Partner (C.P. No. 21563) or failing him Mr. Gaurav Sainani, Partner (C.P. No. 24482) of SGGS and Associates, Practising Company Secretaries (FRN: P2021MH086900) as the Scrutiniser for conducting the Remote e-Voting process and e-Voting at the AGM in a fair and transparent manner. The Scrutiniser's decision on the validity of the votes shall be final.
17. The Scrutiniser will submit his report to the Chairman & Managing Director after the completion of scrutiny, and the result of the voting will be announced by the Chairman & Managing Director or Company Secretary of the Company duly authorised, within 2 working days of the conclusion of the AGM. The results will be placed at the website of the Company at https://saatvikgroup.com/ after the results are declared. The Company shall simultaneously forward the results to BSE Limited and National Stock Exchange of India Limited, where the equity shares of the Company are listed.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER :-

The remote e-voting period begins on Monday, September 21, 2026 at 09:00 A.M. (IST) and ends on Wednesday, September 23, 2026 at 05:00 P.M (IST). The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members/Beneficial Owners as on the cut-off date i.e. Thursday, September 17, 2026, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being September 17, 2026.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 09, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	1. For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider** i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2. Existing **IDeAS** user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "**Beneficial Owner"** icon under **"Login"** which is available under **'IDeAS'** section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on **"Access to e-Voting"** under e-Voting services and you will be able to see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Type of shareholders	Login Method
	3. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "**Register Online for IDeAS Portal**" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 4. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 5. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience. NSDL Mobile App is available on App Store Google Play
Individual Shareholders holding securities in demat mode with CDSL	1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password. 2. After successful login the Easi/Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

   Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12****** then your user ID is IN300***12******.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12************** then your user ID is 12**************
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the Company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
   a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
   b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
   c) How to retrieve your 'initial password'?
      i. If your email ID is registered in your demat account or with the Company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
      ii. If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
   a) Click on "**Forgot User Details/Password**?"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
   b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
   c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
   d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.

2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority letter etc. with attested specimen signature of the duly authorised signatory(ies) who are authorised to vote, to the Scrutiniser by e-mail to sunny.gogiya@legalixir.com with a copy marked to Investors@saatvikgroup.com . Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution/ Power of Attorney/Authority Letter etc. by clicking on "Upload Board Resolution/Authority Letter" displayed under "e-Voting" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on.: 022 - 4886 7000 or send a request to Pallavi Mhatre- Deputy Vice President at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to investors@saatvikgroup.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
2. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
3. In terms of SEBI circular dated December 09, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. For any queries or grievances pertaining to the e-voting process on the day of AGM, members may contact Ms. Pallavi Mhatre, Deputy Vice President, National Securities Depository Limited (NSDL), at 022-4886 7000 or write to NSDL at evoting@nsdl.com.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.

2. Members are encouraged to join the Meeting through Laptops for better experience.

3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

5. Shareholders who would like to express their views/ have questions may send their questions in advance mentioning their name demat account number/ folio number, email id, mobile number at Investors@saatvikgroup.com. The same will be replied by the Company suitably.

Notes